



TOWN OF MIDDLETOWN
350 EAST MAIN ROAD • MIDDLETOWN, RHODE ISLAND 02842

OFFICE OF THE FINANCE DIRECTOR
Office: (401) 846-4478 • Fax: (401) 849-6267

PAYT AUTOMATIC ACCOUNT WITHDRAWAL FORM

AUTHORIZATION AGREEMENT FOR PREAUTHORIZED PAYMENTS (ACH DEBITS)

COMPANY NAME: Town of Middletown COMPANY ID NUMBER: PAYT 2020-2021

I (we) hereby authorize the Town of Middletown, hereinafter called COMPANY, to initiate debit entries to my (our) Checking account indicated below at the bank named below, hereinafter called BANK, to debit the same to such account. These debit entries will occur within the first week of each month, for six months (Nov-Apr).

PLEASE PRINT

BANK NAME: _____ BRANCH: _____

CITY: _____ STATE: _____

ROUTING NUMBER: _____ ACCOUNT NUMBER: _____

DRIVER'S LICENSE #: _____ DATE OF BIRTH: _____

PHONE NUMBER: _____ E-MAIL: _____

This authorization is to remain in full force and effect until the Town of Middletown has received written notice from me (or either of us) of its termination in such time and in such manner as to afford the Town of Middletown and BANK a reasonable opportunity to act on it.

If an ACH is rejected by Bank for any reason, there will be a \$25 fee and all remaining balances become immediately due to continue service for the year.

NAME(S): _____ SIGNED X: _____

_____ SIGNED X: _____

DATE: _____

This charge will appear as "Refuse & Recycling Fund" on your account

**NOTE – ATTACH A VOIDED CHECK FOR ACCOUNT / ROUTING NUMBER VERIFICATION AND
SUBMIT WITH YOUR USER FEE APPLICATION FORM**

A \$25 fee (plus postage) will be charged for the bank rejected ACH

For office use only:

PAYT Sticker #: _____

Service address: _____



Town of Middletown

Pay As You Throw (PAYT) Subscription Fee

November 1, 2020 - October 31, 2021

Middletown's annual user fee for the trash and recycling program is \$141 and the cost of the PAYT bags are \$1.75 per 15-gallon bag, \$2 per 33-gallon bag, \$1 per 8-gallon bag (available for purchase at local grocery and pharmacy stores.)

The \$141 annual user fee entitles residents to curbside trash, recycling, seasonal yard waste and Christmas tree collection, four annual Bulk Waste Amnesty Days, and notification of local Eco-Depots as well as other events. The user fee is per household, two family homes will have to pay two fees.

Please fill in the information below, attach a check or money order for \$141 made payable to "Middletown Recycling" (**please do not combine with tax payment**) and mail to Middletown Recycling, 9 Berkeley Ave, Middletown RI 02842. You may also drop off your envelope with payment and completed application at the Department of Public Works offices at 9 Berkeley Avenue using the secure drop-off box near the front door, and stickers will be mailed to you.

Payment must be received by October 31st in order for there to be no interruption of service. At this time, the DPW building to closed to public access, no one will be able to purchase stickers in person at the DPW Offices located at 9 Berkeley Ave.

Upon receipt of your completed application, the Town will mail you a set of stickers to affix to your carts to indicate that your household participates in the Town's trash and recycling program. Refuse, recycling and yard waste (including Christmas trees) will only be collected from households who pay the user fee, use the yellow trash bags as necessary, and follows the rules for recycling and yard waste.

For more information about the recycling program, visit the Refuse Collection Department webpage on the Town's website at www.middletownri.com/recycling. If you have any questions about the program, please contact the Recycling Coordinator by email at recycling@middletownri.com or by phone (401) 842-6519.

* There is an ACH payment program for residents in need of upfront payment assistance. For details contact the Recycling Coordinator's office.

Please complete and return this application with payment, we will mail you your stickers!

Name: _____

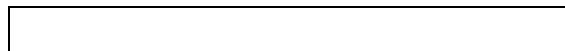
Address: _____

Mailing Address (if different): _____

Phone: _____ e-mail: _____

Please indicate how many of each cart you have: **Gray Refuse:** ____ **Blue Recycling:** ____

For office use only





Pay As You Throw (PAYT) Subscription Fee Payment Option

Automatic Account Withdrawal Policy

- The **Automatic Account Withdrawal Authorization** form is available through the Town of Middletown Recycling Coordinator, Will Cronin, or online at www.middletownri.com/recycling
- **The PAYT Automatic Account Withdrawal Form** must be completed, signed, voided check attached, and submitted with the annual **Pay As You Throw (PAYT) Subscription Fee Renewal Form**.
- Payment of \$23.50 per month for the six months will be withdrawn from your checking account (as authorized) for a total of \$141 for the subscription year (**$\$23.50 \times 6 \text{ months} = \141 annual fee**).
- The automatic monthly withdrawal of \$23.50 will begin in the month of November and will end in the month of April (Annual Subscription start and end dates may vary based on service needs). **This charge will appear as "Refuse & Recycling Fund" on your account.**
- If you elect to start after November 1, all missed installments to that date must be paid to have the ACH in effect for the remaining withdrawals. After January 10th, the ACH process will not be available for the year of renewal.
- The automatic monthly withdrawals will be processed by the Town of Middletown within the first week of each month for the six month period (usually around the 5th to 7th of the month).
- If the monthly withdrawal of \$23.50 cannot be processed by the bank, you will be contacted by the Town and required to pay the remaining amount due to the Town of Middletown in cash or certified check within two weeks of notification. If the Town does not receive this payment within the two weeks, your PAYT service will be discontinued and carts removed until the required payment is received. A \$25 fee (plus postage) will also be charged for the bank rejected ACH.
- If you have any questions or need additional information regarding the Automatic Account Withdrawal option for your annual PAYT subscription fees, please contact Will Cronin, Recycling Coordinator. Phone - 401-842-6519; E-mail - wcronin@middletownri.com.