



TOWN OF MIDDLETOWN  
350 EAST MAIN ROAD • MIDDLETOWN, RHODE ISLAND 02842

OFFICE OF THE FINANCE DIRECTOR  
Office: (401) 846-4478 • Fax: (401) 849-6267

**PAYT AUTOMATIC ACCOUNT WITHDRAWAL FORM**

**AUTHORIZATION AGREEMENT FOR PREAUTHORIZED PAYMENTS (ACH DEBITS)**

COMPANY NAME: Town of Middletown COMPANY ID NUMBER: PAYT 2019-2020

I (we) hereby authorize the Town of Middletown, hereinafter called COMPANY, to initiate debit entries to my (our) Checking account indicated below at the bank named below, hereinafter called BANK, to debit the same to such account. These debit entries will occur within the first week of each month, for six months (Nov-Apr).

**PLEASE PRINT**

BANK NAME: \_\_\_\_\_ BRANCH: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_

ROUTING NUMBER: \_\_\_\_\_ ACCOUNT NUMBER: \_\_\_\_\_

DRIVER'S LICENSE #: \_\_\_\_\_ DATE OF BIRTH: \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_ E-MAIL: \_\_\_\_\_

This authorization is to remain in full force and effect until the Town of Middletown has received written notice from me (or either of us) of its termination in such time and in such manner as to afford the Town of Middletown and BANK a reasonable opportunity to act on it.

If an ACH is rejected by Bank for any reason, there will be a \$25 fee and all remaining balances become immediately due to continue service for the year.

NAME(S): \_\_\_\_\_ SIGNED X: \_\_\_\_\_

\_\_\_\_\_ SIGNED X: \_\_\_\_\_

DATE: \_\_\_\_\_

**This charge will appear as "Refuse & Recycling Fund" on your account**

**NOTE – ATTACH A VOIDED CHECK FOR ACCOUNT / ROUTING NUMBER VERIFICATION AND  
SUBMIT WITH YOUR USER FEE APPLICATION FORM**

A \$25 fee (plus postage) will be charged for the bank rejected ACH

**For office use only:**

PAYT Sticker #: \_\_\_\_\_

Service address: \_\_\_\_\_



# Town of Middletown

## Pay As You Throw (PAYT) Subscription Fee

November 1, 2019 - October 31, 2020

Middletown's annual user fee for the trash and recycling program is \$141 and the cost of the PAYT bags are \$1.75 per 15-gallon bag, \$2 per 33-gallon bag, \$1 per 8-gallon bag.

The \$141 annual user fee entitles residents to curbside trash, recycling, seasonal yard waste and Christmas tree collection, four annual Bulk Waste Amnesty Days, and notification of local Eco-Depots as well as other events.

Please fill in the information below, attach a check or money order for \$141 made payable to "Middletown Recycling" (**please do not combine with tax payment**) and mail to:

Middletown Recycling  
9 Berkeley Ave  
Middletown RI 02842

Upon receipt of your completed application, the Town will mail you a set of stickers to affix to your carts to indicate that your household participates in the Town's trash and recycling program. Refuse, recycling and yard waste (including Christmas trees) will only be collected from households who pay the user fee.

**Payment must be received by October 31<sup>st</sup> in order for there to be no interruption of service.** In addition to mailing this application to Town Hall, you may also purchase stickers at the Department of Public Works Offices (9 Berkeley Ave, Middletown) Monday-Friday, 8 a.m. – 3 p.m.

\* There is an ACH payment program for residents in need of upfront payment assistance. For details contact the Recycling Coordinator's office.

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Mailing Address (if different): \_\_\_\_\_

Phone: \_\_\_\_\_ e-mail: \_\_\_\_\_

**Cart Information:** Please indicate how many of each cart you have.  
(The user fee is per household, two family homes will have to pay two fees)

**Gray Refuse:** \_\_\_\_\_ **Blue Mixed Recycling:** \_\_\_\_\_

**Cart Removal:** If you will no longer be participating in the PAYT program or still have your green cart, please contact the recycling coordinator by phone (401) 842-6519, email [recycling@middletownri.com](mailto:recycling@middletownri.com) or fax (401) 845-0404 for cart collection.

If you have any questions, please contact the recycling coordinator by phone (401) 842-6519, email [recycling@middletownri.com](mailto:recycling@middletownri.com) or fax (401) 845-0404.

For office use only



## **Pay As You Throw (PAYT) Subscription Fee Payment Option**

### **Automatic Account Withdrawal Policy**

- The **Automatic Account Withdrawal Authorization** form is available through the Town of Middletown Recycling Coordinator, Will Cronin, or online at [www.middletownri.com/recycling](http://www.middletownri.com/recycling)
- **The PAYT Automatic Account Withdrawal Form** must be completed, signed, voided check attached, and submitted with the annual **Pay As You Throw (PAYT) Subscription Fee Renewal Form**.
- Payment of \$23.50 per month for the six months will be withdrawn from your checking account (as authorized) for a total of \$141 for the subscription year ( **$\$23.50 \times 6 \text{ months} = \$141 \text{ annual fee}$** ).
- The automatic monthly withdrawal of \$23.50 will begin in the month of November and will end in the month of April (Annual Subscription start and end dates may vary based on service needs). **This charge will appear as "Refuse & Recycling Fund" on your account.**
- If you elect to start after November 1, all missed installments to that date must be paid to have the ACH in effect for the remaining withdrawals. After January 10th, the ACH process will not be available for the year of renewal.
- The automatic monthly withdrawals will be processed by the Town of Middletown within the first week of each month for the six month period (usually around the 5th to 7th of the month).
- If the monthly withdrawal of \$23.50 cannot be processed by the bank, you will be contacted by the Town and required to pay the remaining amount due to the Town of Middletown in cash or certified check within two weeks of notification. If the Town does not receive this payment within the two weeks, your PAYT service will be discontinued and carts removed until the required payment is received. A \$25 fee (plus postage) will also be charged for the bank rejected ACH.
- If you have any questions or need additional information regarding the Automatic Account Withdrawal option for your annual PAYT subscription fees, please contact Will Cronin, Recycling Coordinator. Phone - 401-842-6519; E-mail - [wcronin@middletownri.com](mailto:wcronin@middletownri.com).