



Pay As You Throw (PAYT) Subscription Fee Payment Option

Automatic Account Withdrawal Policy

- The **Automatic Account Withdrawal Authorization** form is available through the Town of Middletown Recycling Coordinator, Will Cronin, or online at www.middletownri.com/recycling
- **The PAYT Automatic Account Withdrawal Form** must be completed, signed, voided check attached, and submitted with the annual **Pay As You Throw (PAYT) Subscription Fee Renewal Form**.
- Payment of \$23.50 per month for the six months will be withdrawn from your checking account (as authorized) for a total of \$141 for the subscription year (**$\$23.50 \times 6 \text{ months} = \141 annual fee**).
- The automatic monthly withdrawal of \$23.50 will begin in the month of November and will end in the month of April (Annual Subscription start and end dates may vary based on service needs). **This charge will appear as "Refuse & Recycling Fund" on your account.**
- If you elect to start after November 1, all missed installments to that date must be paid to have the ACH in effect for the remaining withdrawals. After January 10th, the ACH process will not be available for the year of renewal.
- The automatic monthly withdrawals will be processed by the Town of Middletown within the first week of each month for the six month period (usually around the 5th to 7th of the month).
- If the monthly withdrawal of \$23.50 cannot be processed by the bank, you will be contacted by the Town and required to pay the remaining amount due to the Town of Middletown in cash or certified check within two weeks of notification. If the Town does not receive this payment within the two weeks, your PAYT service will be discontinued and carts removed until the required payment is received. A \$25 fee (plus postage) will also be charged for the bank rejected ACH.
- If you have any questions or need additional information regarding the Automatic Account Withdrawal option for your annual PAYT subscription fees, please contact Will Cronin, Recycling Coordinator. Phone - 401-842-6519; E-mail - wcronin@middletownri.com.



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PAYT AUTOMATIC ACCOUNT WITHDRAWAL FORM

AUTHORIZATION AGREEMENT FOR PREAUTHORIZED PAYMENTS (ACH DEBITS)

COMPANY NAME: Town of Middletown COMPANY ID NUMBER: PAYT 2017-2018

I (we) hereby authorize the Town of Middletown, hereinafter called COMPANY, to initiate debit entries to my (our) Checking account indicated below at the bank named below, hereinafter called BANK, to debit the same to such account. These debit entries will occur within the first week of each month, for six months (Nov-Apr).

PLEASE PRINT

BANK NAME: _____ BRANCH: _____

CITY: _____ STATE: _____

ROUTING NUMBER: _____ ACCOUNT NUMBER: _____

DRIVER'S LICENSE #: _____ DATE OF BIRTH: _____

PHONE NUMBER: _____ E-MAIL: _____

This authorization is to remain in full force and effect until the Town of Middletown has received written notice from me (or either of us) of its termination in such time and in such manner as to afford the Town of Middletown and BANK a reasonable opportunity to act on it.

If an ACH is rejected by Bank for any reason, there will be a \$25 fee and all remaining balances become immediately due to continue service for the year.

NAME(S): _____ SIGNED X: _____

_____ SIGNED X: _____

DATE: _____

This charge will appear as "Refuse & Recycling Fund" on your account

**NOTE – ATTACH A VOIDED CHECK FOR ACCOUNT / ROUTING NUMBER VERIFICATION AND
SUBMIT WITH YOUR USER FEE APPLICATION FORM**

A \$25 fee (plus postage) will be charged for the bank rejected ACH

For office use only:

PAYT Sticker #: _____

Service address: _____